



Nursing Homes Support Scheme

Principal private residence
rental income application form



This application form is a supplementary application form to the Nursing Homes Support Scheme application form

Who should use this form?

Anyone who is in nursing home care through the Fair Deal scheme and is renting their principal private residence can complete this form. This principal residence must be registered with the Residential Tenancies Board (RTB).

Rental income from a principal residence which is not registered with the Residential Tenancies Board may still be eligible see www.rtb.ie for more information.

The Nursing Homes Support Scheme, provides for the principal private residence of that person to be assessed at a lower rate than other incomes of that person. The rate of assessment applicable to principal private residence rental income is 0% instead of 80% which is applied to all other incomes.

Who can make an application?

The applicant.

If the applicant is unable to complete the application form on their own behalf, a Specified Person, Decision Making Representative or Care Representative may complete the application form. Contact details can be provided on page 3.

The following requirements must be met:

- The person is receiving care services supported by the Fair Deal Scheme.
- Any payments made in respect of rent are made to the person or their partner.
- The property is the principal residence of the person receiving care services.
- The tenancy of the property is registered with the Residential Tenancies Board.

Your personal details

Name

Surname

Client ID (if known)

Nursing Home name

Nursing home address

Telephone No. of applicant

Email Address

Eircode

Your principal residence – the property being rented

Address

Eircode

Rental income

Monthly rent €

Is the rent being paid to the person in nursing home care? Yes No

Residential Tenancies Board Reference number

Please supply:

- A copy of The Residential Tenancies Board Registration Approval Letter. The Principal Residence must be registered with the RTB, unless there is an exemption (see list of exemptions on www.rtb.ie)
- The Rental Agreement showing commencement date and rental amount.
- The latest Notice of Assessment from Revenue if applicable.

People who lack capacity to make decisions in relation to this application form

If you are unable to complete this form, a specified person may apply on your behalf.

A specified person can be a:

- Spouse or partner
- Child of applicant, if over 18 (including a step-child)
- a registered medical practitioner
- a registered nurse
- a registered social worker
- the Committee of a Ward of Court*
- a person(s) appointed under a Registered Enduring Power of Attorney*
- a Decision-Making Representative appointed by Court Order*

Who do I contact if I need help?

If you need help completing this form you can contact your local HSE Nursing Homes Support Office. The contact details are on page 4, or visit www.hse.ie/nhss



***Please provide Documentary evidence**

Specified Person, Decision Making Representative or Care Representative

Name	
Address	
Relationship to Applicant	
Tel No.	
Mobile No.	
Email Address	

The information given by me on this form is correct to the best of my knowledge and belief.

Signed: _____
(Applicant)

Dated:

Signed: _____
Specified Person, Decision Making Representative or Care Representative

Dated: Partner/Spouse Representative of Partner

All correspondence will be forwarded to the person nominated by you on the NHSS application form. If you wish to change the contact person, please contact your Local HSE Nursing Homes Support Office.

Co-Decision Maker

This section should only be completed if the applicant has appointed a co-decision-maker in writing in a co-decision-making agreement which has been registered with the Decision Support Service.

I, (insert full name) _____

the registered co-decision-maker of the applicant*

I hereby jointly make the within application with the applicant.

Signed: _____
(Co-decision maker)

Dated:

Name:	
Address:	
Eircode:	
Mobile No:	
Tel No:	
Email Address:	

Data protection notice

The HSE will treat all personal information you provide as part of this application as confidential and store it securely. When the HSE receives your application form and any supporting documents, it will make a digital record in your name. This record will contain the relevant personal information you or your care representative have supplied. This record will be used and retained by the HSE, for the purposes of processing your Principal Residence Rental Income application.

The HSE may use your details to contact you or your specified person to request missing information or verify information provided by you.

The HSE will not disclose (share) to other people or organisations the personal information you have given unless permission has been given by the person to whom the information relates or the HSE is required to do so by law. The HSE's privacy statement is available to use at www.hse.ie.

False and misleading information

Please note that if a person knowingly gives false or misleading information in connection with an application for state support, he/she is guilty of an offence and is liable on summary conviction to a fine not exceeding €5,000 or imprisonment for a term not exceeding 3 months or both.

HSE Nursing Homes Support Offices

Your Nursing Homes Support Office is available to help you fill in the form or answer questions about your application. When you have completed this form, send it to the Nursing Homes Support Office in your area.

Carlow/Kilkenny HSE Nursing Homes Support Office, Community Services, James Green, Co. Kilkenny, R95RP26.

Tel: 056 77 84761/63/09

Cavan/Monaghan HSE Nursing Homes Support Office, HSE, Townhall Street, Co. Cavan, H12W3R2.

Tel: 049 4377 119/115/114/113

Cork/Kerry HSE Nursing Homes Support Office, Floor 1, Áras Sláinte, Wilton Road, Co. Cork, T12XRR0.

Tel: 021 49235 36/37/38/39/40/41/42

Email: nhsocork@hse.ie

Donegal HSE Nursing Homes Support Office, Donegal PCCC HQ, St Joseph's Hospital, Stranorlar, Lifford, Co. Donegal, F93FCR6.

Tel: 074 91917 34/37/40

Dublin South, Wicklow and Kildare HSE Nursing Home Support Office, 2nd Floor Beech House, 101-102 Naas Business Park, Naas, Co. Kildare, W91RC85.

Tel: 045 920 000

Email: naas.nhss@hse.ie

Dublin North City and County Nursing Home Support Office, Older Person Services, Nexus Building, Units 4 & 5, Blanchardstown Corporate Park, Dublin 15, D15 CF9K

Tel: 01 897 6121

Email: nhss.dncc@hse.ie

Galway HSE Nursing Homes Support Office, Community Services, Lá Nua, Ballybane Neighbourhood Village, Castlepark Road, Ballybane, Co. Galway, H91VE03.

Tel: 091 748490

Email: FairDeal.Galway@hse.ie

Laois/Offaly HSE Nursing Homes Support Office, Bury Quay, Tullamore, Co. Offaly, R35NF29.

Tel: 057 93 27830 / 057 93 27832

Email: RegionalNHSS.Tullamore@hse.ie

Limerick, Clare and North Tipperary HSE Nursing Homes Support Office, St Joseph's Hospital, Mulgrave Street, Co. Limerick, V94C8DV.

Tel: 061 461499

Email: nursinghomessupport@hse.ie

Longford/Westmeath HSE Nursing Homes Support Office, Health Centre, Longford Road, Mullingar, Co. Westmeath, N91HP76.

Tel: 044 9394995

Louth/Meath HSE Nursing Homes Support Office, Unit 3 Ardee Business Park, Hale Street, Ardee, Co. Louth, A92VC53.

Tel: 041 6871515/525

Mayo HSE Nursing Homes Support Office, St Mary's Headquarters, Castlebar, Co. Mayo, F23HP58.

Tel: 094 9049176

Roscommon HSE Nursing Homes Support Office, Government Buildings, Convent Road, Co. Roscommon, F42VX53.

Tel: 090 6637561/46

Sligo/Leitrim HSE Nursing Homes Support Office, Markievicz House, Barrack Street, Co. Sligo, F91XC84.

Tel: 071 9321337

Tipperary South HSE Nursing Homes Support Office, Community Care Centre, Western Road, Clonmel, Co. Tipperary, E91HT96.

Tel: 052 6177283

Waterford HSE Nursing Homes Support Office, Waterford Community Services, Cork Road, Co. Waterford, X91VX09.

Tel: 051 842963

Wexford HSE Nursing Homes Support Office, Wexford Community Services, Georges Street, Co. Wexford, Y35AW96.

Tel: 053 91 14316 / 053 91 14315